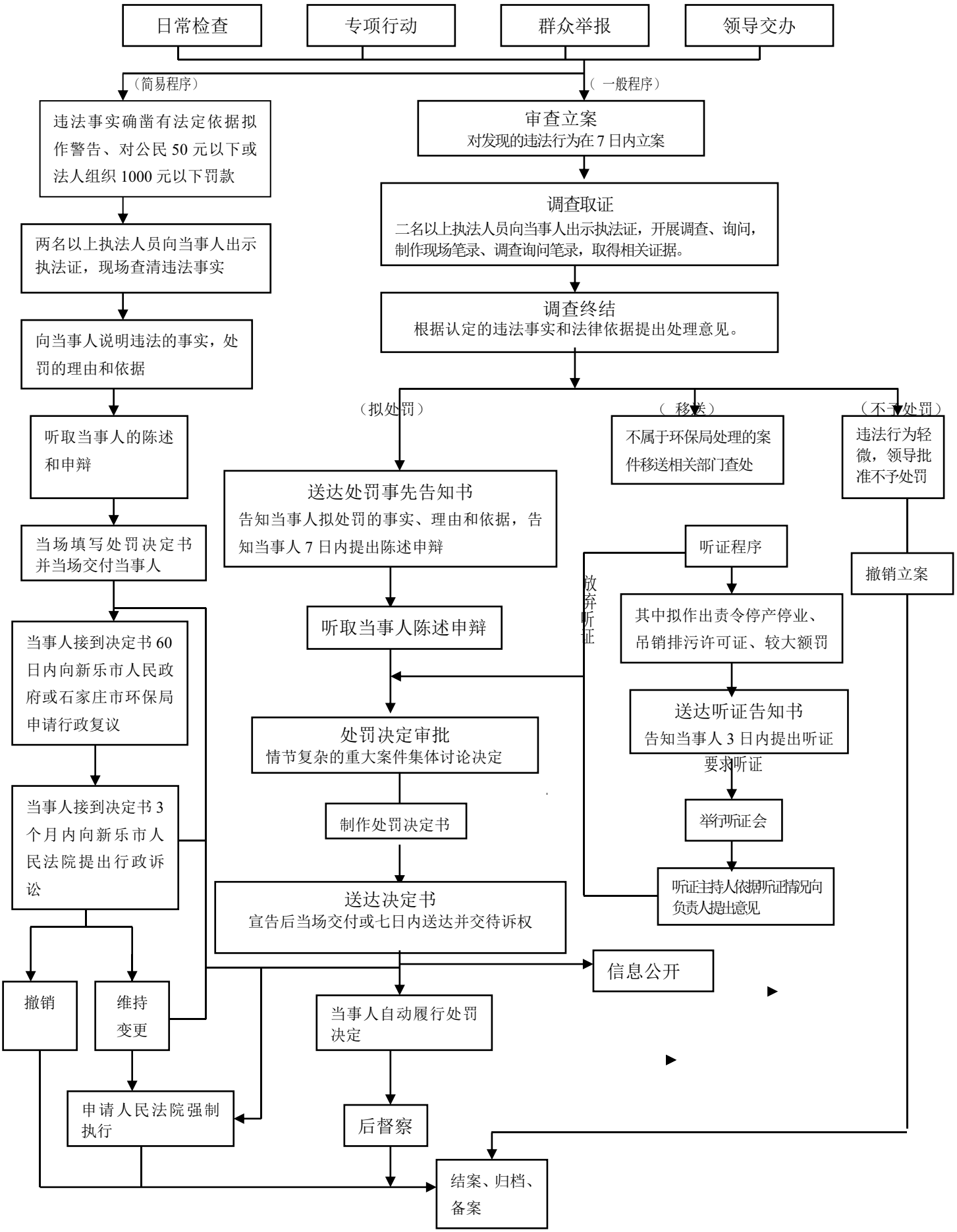新乐市东王镇行政处罚流程图